

# STIPD

Go to <https://pdweb.alsde.edu>

		<b>Example</b>
<b>Your User Name</b>	First Initial, Last Initial, plus Last <b>Six</b> Digits of SS#	John Doe = <b>jd123456</b> (Lower Case)
<b>Your Password</b>	Six-Digit Birth Date (Separated with <b>Dashes</b> )	January 1, 1975 = <b>01-01-75</b>
<b>Your LEA</b>	Current Employer/School System	Use Pull-Down Menu (Drop Box)

The login form consists of three input fields on a light blue background. The first field is labeled 'Username:' and is an empty text box. The second field is labeled 'Password:' and is an empty text box. The third field is labeled 'LEA:' and is a pull-down menu with a small blue arrow icon on the right side.

After you log in you may be prompted to change your username and password. If you are not prompted you should go to “My Profile” and change your username and password to something that you can easily remember.

The screenshot shows the top of the STI website. The header includes the STI logo and the text 'Software Technology, Inc. Administrative Software for Schools'. Below the header is a navigation bar with buttons for 'HOME', 'PD TITLES', and 'LOGOUT'. A 'My Profile' link is visible in the top right corner. The main content area displays a welcome message: 'Welcome MILLIE M DEDRICK !' followed by a bullet point: 'You are not currently enrolled in any sessions.' Below this, there are two paragraphs of text: 'To see available PD Title offerings and to enroll in a session go to the [PD Titles](#) area.' and 'To interact and share knowledge with your peers, go to the [Communities](#) area.'

The screenshot shows the 'My Profile' page. The header is the same as the home page. The main content area is titled 'My Profile' and contains the text: 'This section allows you to view and update your profile working on, etc.' Below this is a section labeled 'View/Update:' with three bullet points: 'Login Username and/or Password', 'Contact Information', and 'Employment Information'. At the bottom, it says 'If you have questions, please contact the Professional Development Specialist.'

You must also update your information on the “Contact Information” screen which includes your email address.

- To see the session(s) in which you are enrolled click on the “My Sessions” tab. There are two different views: Calendar & List

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HOME PD TITLES LOGOUT My Profile My PD Plans **My Sessions** My History Communities

### My Sessions - Enrolled

[go to calendar view](#)

PD Title	Session Dates	Instructor	Location/Time	Max.Session Size	Enrollment Status	Options
Multimedia Tech Camp (PD Title No. UOM267) Proficiency Levels: Mastery	3 meeting(s) Jun13 - 09:00 AM to 04:00 PM Jun14 - 09:00 AM to 04:00 PM Jun15 - 09:00 AM to 04:00 PM	Janet Taylor	VESTAVIA HILLS HIGH SCHOOL Time: 09:00 AM to 04:00 PM	20	completed course	<a href="#">View Details</a>
APT Plus - United Streaming (PD Title No. UOM267) Proficiency Levels: Mastery	1 meeting(s) Feb15 - 08:00 AM to 10:30 AM	Janet Taylor	TBA Time: 08:00 AM to 10:00 AM	n/a	completed course	<a href="#">View Details</a>

- To see your training history click on the “My History” tab.

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HOME PD TITLES LOGOUT My Profile My PD Plans My Sessions **My History** Communities

### My Training History

[Pending Training History](#) Start Date  End Date   
Filter by Date Range

Session Date	PD Type	PD Title / Proficiency Levels	Instructor / Location	Attendance	Hours	CEUs	Status
06/13/2006	in-district PD	Multimedia Tech Camp Mastery	Taylor, Janet VESTAVIA HILLS HIGH SCHOOL	Jun13 Jun14 Jun15 <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	21.00	2.100	completed course
02/15/2006	in-district PD	APT Plus - United Streaming Mastery	Taylor, Janet TBA	Feb15 <input checked="" type="checkbox"/>	2.00	.200	completed course
<b>Totals:</b>				23	2.3		

Check this box to show minimal field info on training history screen

[Printable View](#)

- If you have trainings that you need to add to your history you can click on the link at the bottom of the “My History” tab that reads “submit new training history item for approval”. Fill in the appropriate information and the training is then submitted for approval by your school system.

No training history submissions are pending.

[submit new training history item for approval](#)

#### Submit Training History

Enter your training history information below and then click "ADD". Upon approval, this information will be added to your training history list.

Type	Coaching
Training Date	<input type="text"/> <a href="#">pick date</a> (mm/dd/yyyy)
Training Name	<input type="text"/>
Notes	<input style="width: 100%; height: 20px;" type="text"/>
Hours Credit	<input type="text"/>

To look for Professional Development offerings click on the “PD Titles” tab.

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Administrative Software for Schools

HOME PD TITLES LOGOUT

Search the PD Title Catalog View Session Offerings Make a PD Title Suggestion

**PD Titles**  
Please select an option below.  
PD Titles  

- Search the PD Title Catalog
- Make a PD Title Suggestion

Sessions  

- View Session Offerings

If you have a general idea of what you are looking for then use the “Search the PD Title Catalog”.

If you know the date that the class you are looking for is going to be offered then click on the “View Session Offerings” link.

**Search PD Titles**  
Enter search criteria below (leave blank to find all PD Titles):  
LEA: VESTAVIA HILLS CITY SCHOOLS  
PD Title:   
Program Name:   
Title Content:  Select All  
 Foreign Languages  Language Arts and Reading  Guidance  Health Education  
 Industrial Education  Interdisciplinary  Leadership Training  Multicultural Education  
 Music  Parent Education  Psychology  Science  
 Social Science  Volunteer  Special Education  Technology  
 Computer Education  Mathematics  Business  Art  
 Career Tech  Library Media  
Specific Grades:  Select All  
 PreK  K  1  2  3  4  5  6  7  8  9  10  11  12  CC  Other  
Reference:  [Reference help](#)  
To find PD Titles related to a particular Reference, enter the Reference code here. Click the “Reference helper” button if you need help finding a Reference code.  
  
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- Then click on “go to calendar view”.
- If “all LEAs” is selected then you will see everything created by LEAs across the state.
- To see offerings created by your LEA then select “My LEA only”
- To **enroll in a session**, click on the session and then click on the “enroll now” button.

[go to list view](#)

To view session information or enroll, click on the session name shown in the calendar below.

Show sessions created by:  My LEA only  All LEAs

[PREVIOUS WEEK](#) GO TO CURRENT WEEK OR SELECTED DATE:   (mm/dd/yyyy)  [NEXT WEEK](#)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Sep10	Sep11	Sep12	Sep13	Sep14	Sep15	Sep16
03:15AM Elementary ARMT Training (Reading, Math & Science) <a href="#">more info</a>	08:30AM Alabama Virtual Library <a href="#">more info</a> 08:00AM New Registrar-Enrollment Meeting - Elementary Math <a href="#">more info</a> 09:00AM STIPD - UDM - TIM <a href="#">more info</a> 09:00AM Middle School Mathematics ARMT / SILVER HOUR Training (BCS) <a href="#">more info</a> 08:00AM Supporting Positive School Culture and Climate <a href="#">more info</a> 08:00AM Social	08:00AM Language Arts Dept. Chair Meeting - Middle and High School <a href="#">more info</a> 08:00AM Elementary ARMT / GOLDEN & SILVER HOUR TRAINING Reading and Mathematics (BCS) <a href="#">more info</a> 08:00AM Voyageurs Passport Training <a href="#">more info</a> 08:00AM Mentors Meeting - Elementary Math <a href="#">more info</a> 08:30AM APT Plus / United Streaming <a href="#">more info</a> 08:30AM Special Education Process - Elementary <a href="#">more info</a> 09:00AM PD Planning for Principals/Program Coordinators <a href="#">more info</a>	08:00AM Mentors Meeting for Elementary Science <a href="#">more info</a> 09:00AM New Registrar-Enrollment Meeting <a href="#">more info</a> 08:00AM STI Office Everything You Were Afraid To <a href="#">more info</a> 08:00AM STIPD - UDM - TIM <a href="#">more info</a> 08:00AM Elementary ARMT / GOLDEN & SILVER HOUR TRAINING Reading and Mathematics (BCS) <a href="#">more info</a> 08:00AM WEB PAGE DESIGN WITH PUBLISHER <a href="#">more info</a> 08:30AM Vocabulary Training for Elementary Librarians <a href="#">more info</a>	08:00AM Elementary ARMT / GOLDEN & SILVER HOUR TRAINING Reading and Mathematics (BCS) <a href="#">more info</a> 08:00AM New Registrar-Enrollment Meeting <a href="#">more info</a> 08:00AM Mentors Meeting for Secondary Math <a href="#">more info</a> 08:00AM Central Office PEPE Orientation <a href="#">more info</a> 08:00AM STIPD - UDM - TIM <a href="#">more info</a> 08:30AM Using ALEX to Enhance Instruction <a href="#">more info</a> 08:30AM Ask ALEX i (Alabama Learning Exchange) <a href="#">more info</a> 12:00PM Using ALEX <a href="#">more info</a>	08:00AM STIPD - UDM - TIM <a href="#">more info</a> 08:00AM WBT Wacoochee (Annual) Federal Prop. Sp. Ed. Sec.504, BBSST, Curr & Inst. PEPE, etc. (9/15) <a href="#">more info</a> 08:00AM WBT Reulah Elem. (Annual) Federal Prop. Sp. Ed. Sec.504, BBSST, Curr & Inst. PEPE, etc. (9/15) <a href="#">more info</a> 08:00AM Middle School Mathematics ARMT / SILVER HOUR Training (BCS) <a href="#">more info</a> 08:00AM Four Square Writing <a href="#">more info</a> 08:30AM WBT Loachapoka Elem. (Annual) Federal Prop. Sp. Ed. Sec.504, BBSST, Curr & Inst. PEPE, etc. (9/15) <a href="#">more info</a> 08:00AM WBT Smiths Elem.	08:00AM COMP (Classroom Organization and Management) <a href="#">more info</a> 09:00AM NBPTS - Getting Started on National Boards! <a href="#">more info</a>

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When you are finished always click on the “Log Out” tab located at the top left.